



Sean Bowman

Greater Chicago Area

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Summary

I strive to create a pleasant and productive work environment for myself and my co-workers. I always strive to perform my responsibilities to the best of my ability in order to obtain the best outcomes for everyone involved.

Find out more and view my portfolio at SeanBowman.net

Experience

Co-Founder / IT & Creative Lead

Link Sage Digital

Apr 2018 - Present (5 years 2 months)

Develops and maintains plans for organization's & clients technology usage, based on management priorities, policy directions, and goals.

Creates enhancements and modifications to web sites; organizes and maintains the sites.

Assesses new standards, technologies and trends, and formulates strategies and plans for future enhancement of web sites.

Ensures that web sites are accessible from a variety of different environments.

Troubleshoots and repairs bugs and problems.

Analyzes traffic statistics and reports.

Develops, researches, writes/edits and creates layout for new sections/features.

Performs ongoing evaluation of web site software and hardware to ensure the continued and future effectiveness and efficiency of the web site.

Establishes and maintains web site directory structures, configuration files, and content files; oversees the testing and troubleshooting of web site systems and applications software and hardware.

Maintain databases and files including those used to track subscriptions and mailing lists.

Provides technical computer support services and training to department personnel, as appropriate to the objectives of the client.

Conceptualizes, designs, and produces media materials such as flyers, ads, brochures, logos, office signage, exhibits, and/or displays; writes and edits basic copy.

Produces a consistent visual image on the web sites including maintenance of templates and image archives.

Designs and produces camera-ready art including graphs, charts, clip art, posters, digitization of graphics, line-art, and/or photos.

Coordinate a graphics or photographic library and/or maintain digital records.

Edits, proofreads, and produces copy for clients including newsletters, annual reports, booklets, flyers, course descriptions, books, manuscripts, articles, manuals, and other materials for distribution, or publication.

Oversees production schedules to ensure completion by set deadlines.

Performs miscellaneous job-related duties as assigned.

Creative Lead

ChainCade

Jul 2021 - Present (1 year 11 months)

Plan, design, and coordinate the development of video and/or computer based media and may establish graphic design concepts.

Creation and editing of ad copy, technical copy, and creative writing.

Creation of in-game graphics, sound effects, music, and other assets.

Assists in game creation and design.

Oversees, coordinates, and directs the production and final editing of products, ensuring conformance to specified objectives and professional production standards.

Maintains a broad knowledge of state-of-the-art computer technology, equipment, and systems; participates in professional development activities as appropriate.

Plan and develop strategies for generating resources and/or revenues for the project.

Planned and developed a multimedia story.

Researches and develops ideas and budgets; writes scripts; schedules interviews, recruits talent.

Serves as editor, videographer, and audio/lighting specialist.

Manages YouTube Channel: edits video, design of video graphics, titles, music, and creative look of videos; makes editorial decisions regarding assembly of information, illustrations, and content.

Creating, repair and upkeep of studio and production sets and properties.

Performs miscellaneous job-related duties as assigned.



Custodial Facilities Supervisor

Elmhurst District 205 Public Schools

Jul 2020 - Present (2 years 11 months)

Performs general, routine custodial duties, to include dusting, mopping, vacuuming, cleaning restrooms, and restocking paper and soap supplies.

Performs routine maintenance to custodial equipment and supplies.

Empties trash receptacles, disposes trash into compactors and/or dumpsters, and bags trash for proper disposal.

Reports needs and concerns to appropriate staff, which may include submitting or recommending work orders and checking supply levels.

Ensures proper care in the use and maintenance of equipment and supplies; promotes continuous improvement of workplace safety and environmental practices.

Assists in on-the-job training of new staff on routine procedures.

Performs cleaning functions specific to the assigned facilities and/or based on seasonal/project requirements.

Provide vendors with access to areas for cleaning and may answer basic questions. May report issues with vendors to supervisor.

Assist or perform snow removal activities and minor maintenance, such as replacing light bulbs, adjusting furniture, or other similar activities.

Performs miscellaneous job-related duties as assigned.



Assistant Manager / IT

MICKEY'S DRIVE IN OF BELLWOOD, INC.

Mar 2016 - Apr 2018 (2 years 2 months)

Opening and closing the restaurant.

Appointing, inducting, and mentoring new staff members.

Scheduling shifts and assigning staff.

Resolving customers' questions and grievances in a professional manner.

Ensuring that the restaurant adheres to pertinent health and safety regulations.
Purchasing new ingredients, kitchen utensils, and equipment as stock is damaged or depleted.
POS system setup & upkeep.
In-house tech support and maintenance.
Building & upkeep of Menu Displays.

Owner / Manager

Kynos Digital

Nov 2013 - Apr 2016 (2 years 6 months)

TCB

Education



York Comm High School

High School Diploma

Sep 2000 - May 2004

Licenses & Certifications



Responsive Web Design - freeCodeCamp



JavaScript Algorithms and Data Structures - freeCodeCamp



Google IT Support Professional - Google



Front End Development Libraries - freeCodeCamp



IBM Technical Support Professional - IBM



Programming with JavaScript - Meta



System Administration and IT Infrastructure Services - Google



Meta Front-End Developer - Meta



Google Professional Workspace Administrator - Google

Skills

Graphic Design • Sales • Website Development • Customer Satisfaction • Customer Service •
Networking • Customer Experience • Microsoft Office • Purchasing • Selling